

**DOCTORAL SCHOOL OF POLITICAL SCIENCE,  
PUBLIC POLICY AND INTERNATIONAL  
RELATIONS**

**PHD STUDENT HANDBOOK**

**2011-2012**

Central European University

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Budapest, August 2011

## **Welcome**

**Dear student,**

It is a pleasure to welcome you to the PhD Program in Political Science at Central European University.

The PhD program in Political Science is an ambitious program which aims to help students like you to become knowledgeable and competitive young scholars. In order to do so your years at CEU will involve some substantive coursework, solid methodological training, and a focus on a significant piece of research: your dissertation. The PhD Program is run by the *Doctoral School of Political Science, Public Policy, and International Relations* (the ‘Doctoral School’, or ‘PhD School’). The Doctoral School is formed by three departments: Political Science, International Relations and European Studies, and Public Policy. Faculty members from all the mentioned departments are involved in teaching and researching various aspects of political science, as well as in the supervision of doctoral students.

In the following pages you find information, which we hope you will find useful in the preparation of the forthcoming academic year. The document also outlines the structure of the PhD Program. Having read what follows you will know what to expect in terms of requirements, coursework, important stages of your doctoral career, and dates. Please read it carefully.

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**Dorothee Bohle**, Head of the Department of Political Science

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**Andreas Goldthau**, Head of the Department of Public Policy

## **The structure of the PhD Program**

The PhD program is based on a system of ‘tracks’. There are five of them: Comparative Politics, Political Theory, Political Economy, International Relations, and Public Policy. This means three things. First, that if – as we all hope – you successfully complete your studies, you, as a student registered in the Doctoral School, will be awarded a PhD in Political Science. Second, you will also have a specialization (or ‘major’) in a particular subject, or track. The tracks represent academic fields/sub-fields or research areas that reflect the major strengths and interests of the three departments. Third, that all students of the School, regardless of their tracks of belonging are part of the same academic community.

During the first two years you will be required to take a number of courses (each course is normally worth 2 or 4 credits), for a total of 24 credits. The minimum number of credits you must earn in the first academic year is eighteen.

The **mandatory credits** include:

**14 credits from the major track.** Out of these 14 credits, 12 credits belong to the core curriculum. These credits have to be taken in the first academic year.

The 2 additional credits of the track fall in the category of ‘Advanced Topics’ and may change in content from year to year. Exceptionally, the track representative may allow the student to replace the advanced topic course with a methods course. These credits can be taken either in the first or the second academic year.

**6 credits from the methods sequence.** Given the importance of a sound methodological education, all Probationary Doctoral Candidates are required to take the 4-credit ‘Methods and Design’ course in the Fall semester and a 2-credit ‘Prospectus Seminar’ in the Winter Semester of the first year.

**4 credits from courses taken from a different track.** If the student collects at least 8 credits from a track other than her/his own, he or she becomes entitled to a ‘minor’. Students may postpone such courses to the second academic year.

Having fulfilled the minimal credit requirements of the PhD Program, Doctoral Candidates can freely register - and are encouraged to register - for any course offered in the PhD programme. Doctoral Candidates are also welcome to enrol starting from the second year in any other course offered at the Central European University. The upper

limit of such external courses is six credits per semester, unless the PhD Director grants a special permission.

Students must have a cumulative grade point average (GPA) of 3.33 (B+) in the courses taken for credit.

### **PhD Candidacy**

Students in the first year of the Doctoral Program are referred to as *Probationary Doctoral Candidates*. After successfully completing the comprehensive exams but before submitting their PhD dissertation they are referred to as *Doctoral Candidates*.

The PhD dissertation should be submitted for evaluation and defense no later than five years after the doctoral student passed the comprehensive exam. A candidate may request permission from the Doctoral Committee to withdraw from the Doctoral Program for a period of up to 2 years.

### **Supervision**

At the beginning of the first year personal consultations between the Probationary Doctoral Candidates and their Temporary Supervisor (mentor) and the Track Representative, as well as a series of meetings between faculty and doctoral students will help each new doctoral student to compile a study plan. The study plan lists the courses the students intends to follow during the first year.

The studies during PhD candidacy are based on individual research guided and monitored by the candidate's Doctoral Supervisory Panel. The Doctoral Supervisory Panel will be set up by after the end of the first year. The representative of the chosen track and the mentor will assist the student in the choice of the main supervisor. Taking into account the research topic and the track representative and the candidate's indication, and based on faculty availability, the Doctoral Committee shall appoint a permanent supervisor to a Probationary Doctoral Candidate before the end of the Winter semester. The main supervisor is responsible for communicating with his or her supervisee on an ongoing basis.

### **The Comprehensive Examination**

Towards the end of the first year, PhD Probationary Doctoral Candidates are required to take a **comprehensive examination**, consisting of two parts: an examination and the oral defense of the prospectus. This year the **examination** is scheduled in the middle of April (exact date to be confirmed).

In order to be admitted to the second year of the program, you will have to earn a "B+" course grade average and a "B+" grade or higher at the comprehensive examination. The admission to the program as a probationary candidate is no guarantee that you advance to doctoral candidate status. Doctoral candidates are expected to work on their doctoral dissertation full-time, to be in residence in Budapest, and to play an active role in the academic life of the department and the Doctoral School.

### **The Prospectus**

Students will be required to submit their written prospectus and can defend their prospectus before the defense committee at an exam organized in June.

The prospectus should include arguments about the feasibility of the proposed research, the coherence and suitability of the theoretical, methodological and empirical (if any) components of the thesis, and an assessment of the contribution that the thesis will make to the field.

The student must receive at least a B+ to pass the prospectus defense.

### **Further requirements**

#### *Research Seminars*

Above the regular course work students must attend research seminars, usually organized by one of the Departments, by the School, by the research centers affiliated with the School, or by the voluntary student-faculty workshops, spanning across the Fall and Winter semesters. All first year students are obliged to present their research projects in the Research Seminar once during the first term of their PhD studies. (Schedule differs for tracks and will be announced.)

Some of the sessions will be dedicated to the faculty's work in progress and to presentations by non-CEU scholars. The rest of the sessions will discuss contributions by Doctoral Candidates associated with the department who already passed their comprehensive exam. All Doctoral Students are expected to present at the research seminars at least twice before submitting their dissertation for defense.

#### *Annual Doctoral Conference*

Participation at the Annual Doctoral Conference (ADC) is mandatory only for Ph.D. students who have assessed the comprehensive examination, but first-year students may also present at the conference.

## Curriculum

2011/2012

### FALL

#### All tracks

Erin Jenne	Methods and Research Design (4 credits, mandatory)
Tamas Rudas	Bayesian Statistics (2 credits, advanced topics - methods)
Tamas Rudas	Survey Methodology (2 credits, advanced topics - methods)
Levente Littvay	Political Psychology (2 credits, advanced topics - methods)

#### Comparative Politics track

Zsolt Enyedi	Political Institutions (4 credits, core)
Andras Bozoki	Political Sociology (4 credits, core)

#### International Relations track

Michael Merlingen	International Relations Theory (4 credits, core)
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#### Political Economy track

Bela Greskovits	States, Classes, and Industries in the International Political Economy (4 credits, core)
Anil Duman	Comparative Political Economy (4 credits, core)

#### Political Theory track

Janos Kis, Tamas Meszerics	
	Democratic Theory (4 credits, core)
Nenad Dimitrijevic	Themes in Constitutional Theory: Constituent Power Between Facticity, Validity and Legitimacy (4 credits, core)
Janos Kis	Justice for Hedgehogs (2 credits, advanced topics – cross-listed from Philosophy)

#### Public Policy track

Andreas Goldthau	Public Policy: Theories, Traditions and Transitions Part 1 (2 credits, core)
Uwe Puetter	Research in EU integration and governance Part 1 (2 credits, core)

### WINTER

#### All tracks

Gabor Toka	Prospectus Seminar (2 credits, mandatory)
Lea Sgier	Qualitative Methods (2 credits, advanced topics - methods)
Levente Littvay	Experimental Design, Methods and Analysis (2 credits, advanced topics - methods)
Carsten Schneider	Set-Theoretic Methods (2 credits, advanced topics - methods)
Xymena Kurowska	Political Ethnography (2 credits, advanced topics - methods)

#### Comparative Politics track

Carsten Schneider	Political Dynamics (4 credits, core)
Herbert Kitschelt	The Politics of Post-Industrial Democracies (2 credits, advanced topics)

Philippe C. Schmitter The Future of Democracy in Europe and of Europe (2 credits, advanced topics)

International Relations track

Xymena Kurowska Contemporary Debates in International Security (4 credits, core)

Laszlo Csaba IPE and Development (4 credits, core)

Friedrich Kratochwil International Organization (2 credits, advanced topics)

Philippe C. Schmitter The Future of Democracy in Europe and of Europe (2 credits, advanced topics)

Political Economy track

Laszlo Csaba IPE and Development (4 credits, core)

Thomas Fetzer Economic Inequalities (2 credits, advanced topics)

Achim Kemmerling Quantitative Methods for Public Policy Analysis (2 credits, advanced topics)

Political Theory track

Janos Kis Political Obligation (4 credits, core)

Zoltan Miklosi Public Policy and Political Theory (2 credits, advanced topics)

Public Policy track

Uwe Puetter Research in EU integration and governance Part 2 (2 credits, core)

Diane Stone Public Policy: Theories, Traditions and Transitions Part 2 (2 credits, core)

Achim Kemmerling; Marie-Pierre Granger  
Public Administration (4 credits, core)

Achim Kemmerling Quantitative Methods for Public Policy Analysis (2 credits, advanced topics)

Zoltan Miklosi Public Policy and Political Theory (2 credits, advanced topics)

**SPRING**

All tracks

Albert Laszlo Barabasi Network Analysis (2 credits\*, advanced topics - methods)

\*credits cannot count toward the minimum credit requirement

## Important dates in AY 2011/2012

### 2011

August 20, Saturday	Hungarian National Holiday / CEU is officially closed	
September, 5 Monday	“Pre-Session” begins	
<b>September 13, Tuesday</b>	<b>PhD orientation and welcome reception (4 p.m.)</b> “Zero week” begins (till September 16, Friday) Registration for Fall Term begins (till October 2, Sunday)	
September 16, Friday	OPENING CEREMONY (3 p.m.) “Zero week” ends	
September 19, Monday	Fall Term begins (till December 9, Friday)	
<b>September 30, Friday</b>	<b>Submission of study plans</b>	
October 2, Sunday	Registration for Fall Term ends	
<b>October 21, Friday</b>	PhD Travel, PhD Research Grant application deadline	
October 23, Sunday	Hungarian National Holiday / CEU is officially closed	
October 28, Friday	CEU Research Support Scheme, Type 2 - First deadline	
October 31, Monday	Special day off /no offices CEU is officially closed	
November 1, Tuesday	National Holiday / CEU officially closed	
December 5, Monday	Registration for Winter Term begins (till January 15, Sunday)	
December 9, Friday	Fall Term ends	
December 24, Saturday	Christmas Eve	CEU is officially closed
December 25, Sunday	Christmas	CEU is officially closed
December 26, Monday	Christmas	CEU is officially closed
December 27, Tuesday	Offices w/skeleton team	Library/Labs: weekend schedule
December 28, Wednesday	Offices w/skeleton team	Library/Labs: weekend schedule
December 29, Thursday	Offices w/skeleton team	Library/Labs: weekend schedule
December 30, Friday	Offices w/skeleton team	Library/Labs: weekend schedule
December 31, Saturday	New Year’s Eve	CEU is officially closed

### 2012

January 1, Sunday	New Year’s Day	CEU officially closed
January 9, Monday	Winter Term begins (till March 30, Friday)	
January 15, Sunday	Registration for Winter Term ends	
January 29, Friday	Deadline for the submission of Fall Term grades	
January 30, Monday	CEU Research Support Scheme, Type 2 - Second deadline	

February 1, Wednesday	Erasmus study grant applications for Fall, Spring 2012/13, 1st cycle Erasmus internship applications for 2011/12
February 10, Friday	PhD Research and Travel Grants application deadline
<b>February 24, Friday</b>	<b>Deadline for choosing a permanent PhD supervisor and submitting the title/topic of the prospectus</b>
March 15, Thursday March 16, Friday	Hungarian National Holiday / CEU is officially closed Special day off /no offices CEU is officially closed
March 19, Monday	Registration for Spring Session begins (till April 8, Sunday)
March 31, Saturday	CEU Research Support Scheme, Type 1 - Final deadline
March 30, Friday	Winter Term ends
April 2, Monday	Spring Session begins
April 8, Sunday April 9, Monday	Easter Sunday / CEU is officially closed Easter Monday / CEU is officially closed Registration for Spring Session ends
<b>April 16-20, Mon-Fri</b>	<b>Comprehensive exams</b>
<b>April 26-27, Thu-Fri</b>	<b>Annual Doctoral Conference</b>
April 30, Monday	CEU Research Support Scheme Type 2 - Final deadline
April 30, Monday May 1, Tuesday	Special day off /no offices CEU is officially closed Hungarian National Holiday / CEU is officially closed
May 4, Friday	PhD Research and Travel Grants application deadline
May 16, Wednesday	Erasmus study grant applications for spring 2012/13, 2nd cycle
May 27, Sunday May 28, Monday	Pentecost Sunday, CEU is officially closed Pentecost Monday, CEU is officially closed
<b>June 8, Friday</b>	<b>Prospectus submission</b>
June 14, Thursday	GRADUATION
<b>June 18-20, Mon-Wed</b>	<b>Prospectus defenses</b>
July 31, Tuesday	Academic year ends

**1<sup>st</sup> year students:**

***Comparative Politics track***

**Bosancianu, Constantin Manuel**

(Social Sciences MA, Ankara University, Humboldt University)

**Karaca, Asli**

(Political Science MA, Central European University)

**Schulz, Daniel**

(Political Science/European Studies MSc, The University of Dublin, Trinity College)

**Zavec, Gergo**

(Political Science MA, Central European University)

***International Relations track***

**Althoff, Jenna**

(Political Science and Economics MSc, University of Hamburg)

**Barker, Nicholas**

(Global Politics MSc, University of London)

**Gillespie, Katriona**

(Sociology and Politics MA, Lancaster University)

**Markowitz, Shane**

(Political Science MA, University of Geneva)

**Tsankova, Magdalena**

(International Relations MSc, Vrije University Amsterdam)

***Political Economy track***

**Branon, Shane**

(Political Science MA, Central European University)

**Hajdinjak, Sanja**

(Political Science MA, University of Zagreb)

**Angeles, Renira Corinne**

(Political Economy/Political Science MSc, Norwegian School of Management BI)

**Szabo, Imre**

(Political Science MA, Central European University)

***Political Theory track***

**Kolaric, Tamara**

(Political Science MA, Central European University)

**Zala, Miklos**

(Political Science MA, Central European University)

***Public Policy track***

**Raffl, Celina**

(Communications and Informatics MPhil, University of Salzburg)

**Roch, Stefan**

(European Integration LLM, Dresden University of Technology)

**Sabic, Norbert**

(Education and Public Policy MPhil, University of Oslo)

**Wewerka, Lisa**

(Political Science MPhil, University of Vienna)

**Zemandl, Eva**

(European Studies MA, The University of Kent)

***Human Rights specialization***

**Petre, Ioana**

(Political Science MA, Central European University)

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***PhD School Director***

**Zsolt Enyedi**

***Track Representatives***

**Carsten Schneider**, Comparative Politics

**Alexander Astrov**, International Relations

**Achim Kemmerling**, Political Economy

**Andres Moles**, Political Theory

**Marie-Pierre Granger**, Public Policy

***Student Representative***

**tba**

**The School Council:**

**Zsolt Enyedi**, PhD School Director

**Dorothee Bohle**, Head of the Department of Political Science

**Matteo Fumagalli**, Head of the Department of International Relations and European Studies

**Andreas Goldthau**, Head of the Department of Public Policy

Should you have any question about anything contained in this handbook or relating to the PhD program please contact:

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Please always refer to the Doctoral School's website <http://pds.ceu.hu> for updated information (faculty biographies, syllabi, timetable, news).

*That's it for the moment!*

*Looking forward to seeing you soon,*

**Zsolt Enyedi, PhD School Director**

Disclaimer:

Please note that the information provided in this Handbook is selective and not comprehensive. In any equivocal matters consult the website and the Doctoral Regulations which is the binding and ultimate source of information.

Deadlines may be subject to change. Please check the website regularly: <http://pds.ceu.hu>