



DOCTORAL SCHOOL OF POLITICAL SCIENCE,  
PUBLIC POLICY AND INTERNATIONAL  
RELATIONS

**PHD STUDENT HANDBOOK**

**2012-2013**

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Budapest, August, 2012

## Welcome

Dear incoming doctoral student,

It is a pleasure to welcome you to the PhD Program in Political Science at the Central European University.

Our doctoral program is one of the largest in the discipline in Europe and aims to help students like you to become internationally competitive scholars with a wide-range of skills that are valued in and beyond the academia. In order to achieve this, you will take courses in theory and methodology that are organized in very small classes specifically for doctoral students, can take advantage a wide range of optional training opportunities and participate at high-level international conferences, spend a semester abroad at another university, gain teaching experience, and, above all, produce a significant piece of original research, your dissertation.

The PhD Program is run by the Doctoral School of Political Science, Public Policy, and International Relations (the 'Doctoral School', or 'PhD School'). The Doctoral School is formed by three departments: Political Science, International Relations and European Studies, and Public Policy. Faculty members from all the mentioned departments are involved in teaching and researching various aspects of political science, as well as in the supervision of doctoral students. Attached you find useful information about the forthcoming academic year, the structure of the PhD Program, requirements, coursework, and dates to mark in your calendar. Please read it carefully.

We are looking forward to meeting you at CEU and warmly welcome you as an important new member of our community,

**Achim Kemmerling**, PhD School Director

**Matteo Fumagalli**, Head of the Department of International Relations and European Studies

**Andreas Goldthau**, Head of the Department of Public Policy

**Gabor Toka**, Head of the Department of Political Science

## **The structure of the PhD Program**

The PhD program is based on a system of ‘tracks’. There are five of them: Comparative Politics, Political Theory, Political Economy, International Relations, and Public Policy. This means three things. First, that if – as we all hope – you successfully complete your studies, you, as a student registered in the Doctoral School, will be awarded a PhD in Political Science. Second, you will also have a specialization (or ‘major’) in a particular subject, or track. The tracks represent academic fields/sub-fields or research areas that reflect the major strengths and interests of the three departments. Third, that all students of the School, regardless of their tracks of belonging are part of the same academic community.

During the time you receive stipend you will be required to take a number of courses (each course is normally worth 2 or 4 credits), for a total of 24 credits. The minimum number of credits you must earn in the first academic year is eighteen.

The **mandatory credits** include:

**14 credits from the major track.** Out of these 14 credits, 12 credits belong to the core curriculum. These credits have to be taken in the first academic year.

The 2 additional credits of the track fall in the category of ‘Advanced Topics’ and may change in content from year to year. Exceptionally, the track representative may allow the student to replace the advanced topic course with a methods course. These credits can be taken either in the first or the second academic year.

**6 credits from the methods sequence.** Given the importance of a sound methodological education, all Probationary Doctoral Candidates are required to take the 4-credit ‘Methods and Research Design’ course in the Fall semester and a 2-credit ‘Prospectus Seminar’ in the Winter Semester of the first year.

**4 credits from courses taken from a different track.** At least two of these credits must come from another track, while two may come from methods courses. If the student collects at least 8 credits from a track other than her/his own, he or she becomes entitled to a ‘minor’. Students may postpone such courses to the second academic year.

Having fulfilled the minimal credit requirements of the PhD Program, Doctoral Candidates can freely register - and are encouraged to register - for any course offered in the PhD programme. Doctoral Candidates are also welcome to enrol starting from the

second year in any other course offered at the Central European University. The upper limit of such external courses is six credits per semester, unless the PhD Director grants a special permission.

Students must have a cumulative grade point average (GPA) of 3.33 (B+) in the courses taken for credit.

### **PhD Candidacy**

Students in the first year of the Doctoral Program are referred to as *Probationary Doctoral Candidates*. After successfully completing the comprehensive exams but before submitting their PhD dissertation they are referred to as *Doctoral Candidates*.

The PhD dissertation should be submitted for evaluation and defense no later than five years after the doctoral student passed the comprehensive exam. A candidate may request permission from the Doctoral Committee to withdraw from the Doctoral Program for a period of up to 2 years.

### **Supervision**

At the beginning of the first year personal consultations between the Probationary Doctoral Candidates and their Temporary Supervisor (mentor) and the Track Representative, as well as a series of meetings between faculty and doctoral students will help each new doctoral student to compile a study plan. The study plan lists the courses the students intends to follow during the first year.

The studies during PhD candidacy are based on individual research guided and monitored by the candidate's Doctoral Supervisory Panel. The Doctoral Supervisory Panel will be set up by after the end of the first year. The representative of the chosen track and the mentor will assist the student in the choice of the main supervisor. Taking into account the research topic and the track representative and the candidate's indication, and based on faculty availability, the Doctoral Committee shall appoint a prospective thesis supervisor to a Probationary Doctoral Candidate before the end of the Winter semester. After the successful prospectus defense the Committee revisits and finalizes the list of supervisors.

The main supervisor is responsible for communicating with his or her supervisee on an ongoing basis.

### **The Comprehensive Examination**

Towards the end of the first year, PhD Probationary Doctoral Candidates are required to take a **comprehensive examination**, consisting of two parts: an examination and the oral

defense of the prospectus. This year the **examination** is scheduled in the middle of April (exact date to be confirmed).

In order to be admitted to the second year of the program, you will have to earn a "B+" course grade average and a "B+" grade or higher at the comprehensive examination. The admission to the program as a probationary candidate is no guarantee that you advance to doctoral candidate status. Doctoral candidates are expected to work on their doctoral dissertation full-time, to be in residence in Budapest, and to play an active role in the academic life of the department and the Doctoral School.

### **The Prospectus**

Students will be required to submit their written prospectus and can defend their prospectus before the defense committee at an exam organized in June.

The prospectus should include arguments about the feasibility of the proposed research, the coherence and suitability of the theoretical, methodological and empirical (if any) components of the thesis, and an assessment of the contribution that the thesis will make to the field.

The student must receive at least a B+ to pass the prospectus defense.

### **Further requirements**

#### *Research Seminars*

Above the regular course work students must attend research seminars, usually organized by one of the Departments, by the School, by the research centers affiliated with the School, or by the voluntary student-faculty workshops, spanning across the Fall and Winter semesters. All first year students are obliged to present their research projects in the Research Seminar once during the first term of their PhD studies. (Schedule differs for tracks and will be announced.)

Some of the sessions will be dedicated to the faculty's work in progress and to presentations by non-CEU scholars. The rest of the sessions will discuss contributions by Doctoral Candidates associated with the department who already passed their comprehensive exam. All Doctoral Students are expected to present at the research seminars at least twice before submitting their dissertation for defense.

#### *Annual Doctoral Conference*

Participation at the Annual Doctoral Conference (ADC) is mandatory only for PhD students who have assessed the comprehensive examination, but first-year students may also present at the conference.

## CURRICULUM

2012/2013

### FALL

#### All tracks

Erin Jenne	Research Methods and Design (4 credits, mandatory)
Tamas Rudas	Analysis of Categorical Data (2 credits, advanced topics - methods)
Tamas Rudas	Survey Methodology (2 credits, advanced topics - methods)

#### Comparative Politics track

Zsolt Enyedi	Political Institutions (4 credits, core)
Andras Bozoki	Political Sociology (4 credits, core)

#### International Relations track

Michael Merlingen	International Relations Theory (4 credits, core)
Bela Greskovits	States, Classes, and Industries in the International Political Economy (4 credits, core)

#### Political Economy track

Bela Greskovits	States, Classes, and Industries in the International Political Economy (4 credits, core)
Dorothee Bohle	Comparative Political Economy (4 credits, core)

#### Political Theory track

Tamas Meszerics	Democratic Theory (4 credits, core)
Zoltan Miklosi	Distributive Justice: Principles and Institutions (4 credits, core)

#### Public Policy track

Uwe Puetter	Research in EU integration and governance (4 credits, core)
Andreas Goldthau	Public Policy: Theories, Traditions and Transitions Part 1 (2 credits, core – 1 <sup>st</sup> part of a 4-credit course)
Achim Kemmerling; Marie-Pierre Granger	Public Administration Part 1 (2 credits, core – 1 <sup>st</sup> part of a 4-credit course)

### WINTER

#### All tracks

Gabor Toka	Prospectus Seminar (2 credits, mandatory)
Lea Sgier	Advanced Methods: Discourse Analysis (2 credits, advanced topics - methods)
Levente Littvay	Advanced Methods: Overview of Statistical Topics (2 credits, advanced topics - methods)
Carsten Schneider	Set-Theoretic Methods for the Social Sciences (2 credits, advanced topics - methods)

#### Comparative Politics track

Carsten Schneider	Political Dynamics (4 credits, core)
Herbert Kitschelt	TBA (2 credits, advanced topics)
Philippe C. Schmitter	TBA (2 credits, advanced topics)

International Relations track

Xymena Kurowska International Security (4 credits, core)  
Friedrich Kratochwil International Organization (2 credits, advanced topics)  
Philippe C. Schmitter TBA (2 credits, advanced topics)

Political Economy track

Laszlo Csaba The New Political Economy and Development (4 credits, core)  
Herbert Kitschelt TBA (2 credits, advanced topics)

Political Theory track

Janos Kis Political Obligation (4 credits, core)  
Zoltan Miklosi Public Policy and Political Theory (2 credits, advanced topics)

Public Policy track

Diane Stone Public Policy: Theories, Traditions and Transitions Part 2 (2 credits, core – 2<sup>nd</sup> part of a 4-credit course)  
Achim Kemmerling; Marie-Pierre Granger  
Public Administration Part 2 (2 credits, core – 2<sup>nd</sup> part of a 4-credit course)  
Diane Stone Global Policy Networks (2 credits, advanced topics)

**SPRING**

All tracks

**TBA**

## Important dates in AY 2012/2013

### 2012

September 3, Monday	Short pre-session begins (till Sep. 7, Friday)	
September 7, Friday	Short pre-session ends	
September 10, Monday	“Zero week” begins (till September 14, Friday) Registration for Fall Term begins (till September 30, Sunday)	
<b>September 13, Thursday</b>	<b>15:00 PhD welcome orientation</b> <b>16:00 welcome reception</b>	
September 14, Friday	15:00 Opening ceremony “Zero week” ends	
September 17, Monday	Fall Term begins (till December 7, Friday)	
<b>September 28, Friday</b>	<b>Submission of study plans</b>	
September 30, Sunday	Registration for Fall Term ends	
October 19, Friday	PhD Travel, PhD Research Grant application deadline	
October 22, Monday	Special day off /no offices CEU is officially closed	
October 23, Tuesday	Hungarian National Holiday / CEU is officially closed	
November 1, Thursday	National Holiday / CEU officially closed	
November 2, Friday	Special day off /no offices CEU is officially closed	
December 3, Monday	Registration for Winter Term begins (till January 13, Sunday)	
December 7, Friday	Fall Term ends	
December 24, Monday	Christmas Eve	CEU is officially closed
December 25, Tuesday	Christmas	CEU is officially closed
December 26, Wednesday	Christmas	CEU is officially closed
December 27, Thursday	Offices w/ skeleton team schedule	Library and Labs: weekend
December 28, Friday	Offices w/ skeleton team schedule	Library and Labs: weekend
December 31, Monday	New Year’s Eve	CEU is officially closed



## 2013

January 1, Tuesday	New Year	CEU is officially closed
January 7, Monday	Winter Term begins (till March 29, Friday)	
January 13, Sunday	Registration for Winter Term ends	
February 8, Friday	PhD Research and Travel Grants application deadline	
February 15, Friday	Erasmus study grant applications for Fall, Spring 2013/14 Erasmus internship applications for 2012/13	
<b>February 22, Friday</b>	<b>Deadline for choosing a permanent PhD supervisor and submitting the title/topic of the prospectus</b>	
March 15, Friday	Hungarian National Holiday / CEU is officially closed	
March 18, Monday	Registration for Spring Session begins (till April 7, Sunday)	
March 29, Friday	Winter Term ends	
March 31, Sunday April 1, Monday	Easter Sunday Easter Monday / CEU is officially closed	
April 2, Monday	Spring Session begins	
April 7, Sunday	Registration for Spring Session ends	
<b>April 15-19, Mon-Fri</b>	<b>Comprehensive exams</b>	
<b>April 24-26, Wed-Fri</b>	<b>Annual Doctoral Conference</b>	
May 1, Wednesday	Hungarian National Holiday / CEU is officially closed	
May 3, Friday	PhD Research and Travel Grants application deadline	
May 15, Wednesday	Erasmus study grant applications for spring 2013/14, 2nd cycle	
May 19, Sunday May 20, Monday	Pentecost Sunday, CEU is officially closed Pentecost Monday, CEU is officially closed	
<b>June 7, Friday</b>	<b>Prospectus submission (with abstract)</b>	
June 13, Thursday	GRADUATION	
<b>June 17-19, Mon-Wed</b>	<b>Prospectus defenses</b>	
July 31, Tuesday	Academic year ends	

## 1<sup>st</sup> year students

### *Comparative Politics track*

**Maggazzini, Tina**

(International Relations MA, The City University of New York City College)

**Molder, Martin**

(Comparative Politics MA, University of Tartu)

**Volford, Csilla**

(European Studies MA, Georg-August-Universität)

**de Paula Castanho e Silva, Bruno**

(International Relations MA, Tallinn University)

### *Network Science specialization*

**Neamtu, Silvia**

(Political Science MA, Central European University)

### *International Relations track*

**Akbik, Alexander**

(International Relations MA, International University Bremen)

**Kounalakis, Markos**

(Journalism MSc, University of Southern California)

**Nicutar, Andreea**

(International Relations and European Studies MA, Central European University)

**Pittoors, Gilles**

(European Politics and Policies MSc, Catholic University of Leuven)

**Reshetnikov, Anatoly**

(International Relations and European Studies MA, Central European University)

**Romaniuk, Scott**

(International Relations MSc, University of Aberdeen)

**Shanmugasundaram, Sasikumar**

(International Relations and European Studies MA, Central European University)

**Tabor, Aron**

(International Relations and European Studies MA, Central European University)

### *Political Economy track*

**Amarascu, Andreea**

(Political Science MA, Central European University)

**Burger, Anna**

(Economics MA, Central European University)

**Becker, Bastian**

(Public Policy MA, University of Erfurt)

**Karaoguz, Husseyin**

(Science and Technology Policy MSc, Middle East Technical University)

### *Political Theory track*

**Maftan, Miles**

(Political Theory MA, Pompeu Fabra University)

**Turculet, Georgiana**

(Communications MA, University Roma Tre)

### *HR specialization*

**Belic, Jelena**

(Law MA, Central European University)

***Public Policy track***

**Green, Paul**

(European Studies and International Studies MA, Monash University)

**Maricut, Adina**

(Public Administration and Public Policy MA, University of York  
Public Policy MA, Central European University)

**Pakalkaite, Vija**

(Economics MSc, Central European University  
Economics MSc, Vilnius University)

**Wyndham, Caitlin**

(Sociology MSc, The University of Manchester  
Development Studies MA, Deakin University)

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## **Doctoral Committee**

### ***PhD School Director***

**Achim Kemmerling**

### ***Track Representatives***

**Carsten Schneider**, Comparative Politics

**Paul Roe**, International Relations

**Thomas Fetzer**, Political Economy

**Zoltan Miklosi**, Political Theory

**Marie-Pierre Granger**, Public Policy

### ***Student Representative***

**tba**

## **The School Council**

**Achim Kemmerling**, PhD School Director

**Matteo Fumagalli**, Head of the Department of International Relations and European Studies

**Andreas Goldthau**, Head of the Department of Public Policy

**Gabor Toka**, Head of the Department of Political Science

Should you have any question about anything contained in this handbook or relating to the PhD program please contact:

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Please always refer to the Doctoral School's website <http://pds.ceu.hu> for updated information (faculty biographies, syllabi, timetable, news).

*That's it for the moment! Looking forward to seeing you soon,*

**Achim Kemmerling, PhD School Director**

**Kriszta Zsukotynszky, PhD School Coordinator**



Disclaimer:

Please note that the information provided in this Handbook is selective and not comprehensive. In any equivocal matters consult the website and the Doctoral Regulations which is the binding and ultimate source of information.

Deadlines may be subject to change. Please check the website regularly: <http://pds.ceu.hu>